



APPROVED MINUTES

**Tuesday, May 7, 2024
Business Meeting - Public Hearing on
Budget 7:00 PM
MS/HS Library**

1. Call to Order

Ms. Lucasey called the meeting to order at 6:01 p.m.

Ms. Lucasey requested a motion that the Board recess to executive session for the following purposes: to discuss matters related to litigation related to the Child Victims Act.

Ms. Stringer moved and Ms. Nagarajan seconded, that the Board recess to executive session.

Vote: 6 ayes, 0 nays (Ms. Hershberg was not present)

Ms. Lucasey requested a motion to appoint Mr. Slentz to serve as clerk pro tem for the executive session.

Ms. Sullivan-Nunes moved and Ms. Bass seconded, that the Board appoint Mr. Slentz as clerk pro tem for the executive session.

Vote: 6 ayes, 0 nays (Ms. Hershberg was not present)

2. Executive Session

The Board entered executive session at 6:02 p.m.

Ms. Hershberg arrived at 6:03 p.m.

Ms. Lucasey requested a motion that the Board move back to public session.

Ms. Sullivan-Nunes moved and Ms. Stringer seconded, that the Board return to public session at 6:37 p.m.

Vote: 7 ayes, 0 nays

3. Resume Public Meeting

Ms. Lucasey resumed the public meeting at 7:00 p.m.

3.01 Pledge of Allegiance



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3.02 Roll Call

Ms. Jean Lucasey, President; Ms. Brooke Bass, Vice President; Ms. Shannon Stringer; Ms. Penny Sullivan-Nunes; Mr. Darren Wood; Ms. Pavithra Nagarajan; Ms. Rebecca Hershberg; Mr. Kenneth Slentz, Superintendent; Dr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; Dr. Darrell Stinchcomb, Assistant Superintendent of Curriculum, Instruction, and Equity; Ms. Elizabeth Saperstein, District Clerk.

3.03 Acceptance of the Agenda

Ms. Stringer moved and Ms. Hershberg seconded, that the Board accept the May 7, 2024 Agenda.

Vote: 7 ayes, 0 nays

3.04 Approval of Minutes

Mr. Wood moved and Ms. Sullivan-Nunes seconded, that the Board approve the minutes of the April 16, 2024 and April 24, 2024 meetings.

Vote: 7 ayes, 0 nays

4. Public Hearing 2024-25 Budget

4.01 Public Hearing Presentation

Mr. Slentz presented the proposed 2024-2025 budget for the public hearing. A copy of the presentation is attached to the agenda and incorporated into these minutes by reference.

Ms. Lucasey stated that the district had satisfied the requirements for a public hearing on the budget.

4.02 Proposed Budget Q&A

There were no questions.

5. BOE Correspondence

5.01 BOE Correspondence

The Board received correspondence on the following topics:

1. School Security Protocols
2. Letter of thanks from SWBOCES BOE
3. Farewell to a Team Member
4. Varsity Baseball Trip to Cooperstown
5. Parent Concern

6. Citizen Comments



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6.01 Notice

The Board of Education values input from the entire Dobbs Ferry School District community. Although we do not engage in dialogue with the public at our Board of Ed business meetings, we are listening. Members of our school district community may comment on *any matter related to the meeting's approved agenda*. If you wish to address the board, please sign in with the District Clerk. Any group or organization wishing to address the Board must identify a single spokesperson. Please state your name for the record and keep your remarks to 3 minutes or less. Speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

7. Announcements

Mr. Slentz acknowledged National Teachers Appreciation Week, Administrative Assistant's Day and National School Nurse Appreciation day and thanked employees for their service.

Ms. Lucasey announced that the Dobbs Ferry Youth Services Coalition is sponsoring a Narcan training from 5:30 to 7:30 pm on May 29, 2024. The training is free and open to the public and will be held at the Embassy Club, 60 Palisade Street, across from Memorial Park.

7.01 Personal Voter Registration

Ms. Lucasey read the announcement:

Any community resident not registered with the Westchester County Board of Elections may do so during Personal Registration, which will take place on Monday, May 13, 2024 between 3:30 pm and 7:30 pm in the High School Gymnasium Foyer. Voter Qualifications: (1) Must be a citizen of the United States; (2) Must be 18 years of age or older; (3) Must have been a resident of the school district for a period of 30 days or more prior to May 21, 2024.

7.02 Absentee and Early Mail Voting

Ms. Lucasey read the announcement:

Absentee and Early Mail Ballot Applications may be requested by emailing the District Clerk at districtclerk@dfsd.org or in writing to 505 Broadway, Dobbs Ferry, NY 10522. Absentee and early mail ballots will be available April 26, 2024. Completed absentee and early mail ballots must be received in the District office in person or via U.S. Mail no later than 5:00 PM on May 21, 2024.

8. Board Reports

8.01 Data Protection Officer Annual Report

Amber Klebanoff presented the annual update on data privacy and security. A copy of the presentation is attached to the agenda and incorporated into these minutes by reference

9. Board Committee Reports



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9.01 Committee Reports

The following Committees reported out:

Ms. Sullivan-Nunes reported that the Policy Committee met on April 17, 2024 and May 1, 2024. Highlights:

- Policy development conventions that will be applied to all policies
- Code of Conduct is in review status based on project-team recommendations
- Workplace Violence Prevention Plan requirements satisfied
- Three policies will be presented for a first reading later in the May 7 meeting:
 - Student Attendance
 - Free and Reduced Meal Services
 - Video Conferencing of Board Meetings
- Updates to Title IX regulations
- Determination of carry-over items for next Policy meeting on May 15, 2024

Ms. Stringer reported that the Special Education Committee met on April 19, 2024. Highlights:

- Student programming updates including student placements (current and projected for 2024-2025)
- Program changes for 2024-2025 at the Middle School and Springhurst based on projected enrollment

Minutes from the Committee meetings are posted on the District website.

10. Board Actions

10.01 CSE/CPSE Recommendations

WHEREAS the Committee on Special Education and Committee on Preschool Special Education had issued to the Board by written confidential report dated May 1, 2024, its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated May 1, 2024.

Mr. Wood moved and Ms. Nagarajan seconded, to approve the CSE/CPSE Recommendations.

Vote: 7 ayes, 0 nays

10.02 Tuition Agreement

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to approve the attached Tuition Agreement between the Anderson Center for Autism and the Dobbs Ferry Union Free School District for the period April 15, 2024 through June 30, 2024, and authorize the Assistant Superintendent for Finance, Facilities and Operations to sign for the District.



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Ms. Bass moved and Ms. Hershberg seconded, to approve the tuition agreement.

The Board discussed that the student transferred into the district recently and that the student's placement is a carryover from the previous district.

Vote: 7 ayes, 0 nays

10.03 DF School Foundation Grant

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to accept the following grants from the Dobbs Ferry Schools Foundation in the amount of \$2,850:

Name of Grant	Teacher(s)/Staff	School	Amount
4th Grade Science Kits	Alyssa Ortega Jacob Armstrong	Springhurst	\$1,860
ISTE Live 24 Conference	Sarah Stern	High School	\$990

Ms. Sullivan-Nunes moved and Ms. Stringer seconded, to accept the DF Foundation Donation.

Vote: 7 ayes, 0 nays

10.04 Donation of Drum Kit

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to accept a donation of a Ludwig full drum set with drum pad from Wendy Sibley.

Mr. Wood moved and Ms. Sullivan-Nunes seconded, to accept the donation of the drum kit.

Vote: 7 ayes, 0 nays

10.05 Personnel

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to approve the Civil Service and Professional staff personnel recommendations.

Ms. Bass moved and Ms. Nagarajan seconded, to accept personnel recommendations.

Vote: 7 ayes, 0 nays

10.06 Policy Revision - First Reading

The Board conducted a first reading of the following policies:

1. 1405: Complaints About Certain Federally Funded Programs

Conventional changes were made to the policy language to include "appeal" or "appeals" in



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addition to complaint/complaints.

2. 2325: Video Conferencing of Board Meetings

The policy streamlines the provisions for board members participating in board of education meetings via videoconferencing.

3. 5100: Student Attendance

Conventional changes were made to the policy language to include “guardian” or “guardians” in addition to parent/parents.

Language regarding students absent from class but still in the building was clarified.

Language regarding the relationship between class attendance and student performance was clarified.

4. 8520: Free Meal Price Services

Language was removed regarding provisions afforded by federal Covid funding that no longer exist. Language referencing reduced-price meals was also removed.

Information regarding access to applications for the free meal program was clarified.

Language was introduced pertaining to federal reimbursement pursuant to the Community Eligibility option.

10.07 Policy Revision - Second Reading

BE IT RESOLVED, that having satisfied the procedural requirements of policy 2410, the following policies are hereby adopted:

1. Policy 4327: Homebound Instruction
2. Policy 5280: Interscholastic Sports
3. Policy 5410: Head Lice
4. Policy 5695: Students and Personal Electronic Devices

Ms. Bass moved and Ms. Stringer seconded, to adopt the policies.

Vote: 7 ayes, 0 nays

10.08 Field Trip Request - Genius Olympiads

Mr. Wood moved and Ms. Hershberg seconded, to approve the personnel recommendations.

Vote: 7 ayes, 0 nays

11. Acknowledgements

11.01 Warrants

The Board acknowledged receipt of Warrant No. 48 - Multi.

11.02 Treasurer's Report



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The Board acknowledges the attached Treasurer's Report on Extra Classroom Activity Funds for the Dobbs Ferry Middle School and Dobbs Ferry High School.

12. Citizen Comments

None.

12.01 Notice

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None.

13. Old Business

Ms. Lucasey announced that the Board will meet at 8:30 a.m. on May 22, 2024 in the boardroom to certify the budget and trustee election results.

14. New Business

14.01 2024-25 Board Meeting Dates

At the May 28 meeting, administration will present proposed board meeting dates including the annual reorganizational meeting for the 2024-25 school year. The annual reorganizational meeting is tentatively scheduled for Tuesday, July 9, 2024 at 6:00 pm.

15. Upcoming Meetings

15.01 Calendar

Wednesday, May 22, 2024 - 8:30 AM - Boardroom

- Certification of Trustee and Budget Vote Results

Tuesday, May 28, 2024 - 7:00 PM - MS/HS Library

- Business Meeting

Tuesday, June 11, 2024 - 7:00 PM - MS/HS Library

- Business Meeting



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16. Adjournment

Ms. Sullivan-Nunes moved and Ms. Stringer seconded, to adjourn the meeting at 8:25 pm.

Vote: 7 ayes, 0 nays

Elizabeth Saperstein
District Clerk